

UF Information Technology

Internship Title: Web Content Internship

Department: Information Security

Work Location: Ayers building at 720 SW 2nd Avenue Gainesville, FL 32601

Brief Description of Internship:

This internship position will support the Risk Management team in keeping web content up to date and proofreading to detect errors in web content.

Specific Duties:

- Create, update, and proofread content for Information Security web pages
- Work with the Intake team on the Fast Path Solutions web page
- Help improve organization of the Information Security website to assist users in finding information
- Review Information Security Web pages for redundancy and errors

Hours Per Week: 10 - 15 hours per week

Qualifications Needed:

- Background in web design
- Knowledge of HTML and CSS
- Knowledge of cybersecurity threats and vulnerabilities
- Strong writing and grammatical skills
- FBI background check required

Learning Objectives:

- Identify the importance of confidentiality, integrity, and availability in an enterprise system
- Learn and construct on the T4 platform by producing web pages
- Demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people and understand individuals' differences to communicate complicated or technical ideas to a broad group of people
- Develop an understanding of their career field of interest, including the skills, responsibilities, and career trajectory of professionals; specifically, by creating and editing web content for the Information Security team
- Develop effective work habits, including time management, punctuality, and personal accountability related to the work and its function in the economy
- Identify, write down, and carry out performance objectives (mutually agreed upon by the employer, the UFIT experiential learning supervisor, and the student) related to the

practical experience in their internship